

**Town of Hamden**  
**2025 Hamden Small Business Grant**  
**Grant Application Form**

**Applicant Information**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email: \_\_\_\_\_

**Business Information**

Business Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Fax #: \_\_\_\_\_ Website: \_\_\_\_\_

Business Type:

Sole Proprietorship \_\_\_\_\_ LLC \_\_\_\_\_ Other: \_\_\_\_\_

EIN # \_\_\_\_\_

Ownership:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ % Ownership Held \_\_\_\_\_

\_\_\_\_\_

**Project/Site Information**

I own \_\_\_\_\_ rent/lease \_\_\_\_\_ the location of my business: \_\_\_\_\_ Building

Owner (If other than applicant, Consent required)

**I am applying as either:**

\_\_\_\_\_ An Existing Business Tax Map # (s): \_\_\_\_\_

\_\_\_\_\_ A start up small Business Tax Map # (s) \_\_\_\_\_

Business Description (Start date, goods or services provided, # of employees, etc.)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Project Details**

Description of project to be undertaken: \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Project Costs**

Description of Expenditures to be Funded: \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Use of Funds

\$ Amount

Source of Funds

Purchase (Building/Property)

\_\_\_\_\_

\_\_\_\_\_

Capital Improvements

\_\_\_\_\_

\_\_\_\_\_

Machinery & Equipment

\_\_\_\_\_

\_\_\_\_\_

Working Capital

\_\_\_\_\_

\_\_\_\_\_

Total

\_\_\_\_\_

I understand the following:

- The Town of Hamden will review my application and if approved, may commit grant funds to assist with the cost of my project.
- The project must be completed within 120 days after my application is approved. Extensions will be considered.
- By signing this application, I agree to provide the Town of Hamden documentation regarding the project.
- The Town of Hamden reserves the right to approve or disapprove the application.
- The Town of Hamden may approve a project at any amount other than the amount my application requests.
- In undertaking my project, I must comply with all municipal and other governmental regulations.

**SIGN HERE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Please Submit Applications to:**

Town of Hamden  
20 Covert Hollow Road, Box 2  
Hamden, New York 13782  
Phone: (607) 746-6660

The Town of Hamden in agreement with Wayne Bank purchased the bank building for \$1.00. The agreement was that the Town of Hamden would then sell the building, retain fees associated with the sale of the building and offer the remainder to our local businesses in the way of a grant. That time has come.

The Town of Hamden has approximately \$43,000 in a reserve account for this grant program and will offer \$5,000 grants to existing and new businesses meeting the criteria.

The application deadline will be May 1, 2025.

A Town of Hamden grant review committee will review the applications and make awards 30 days from the application deadline of May 1, 2025.

We value our businesses in Town and hope this grant program helps to aid in the growth and sustainability of our small businesses. Grant funding may be used to offset expenses relating to the viability, start-up and/or expansion efforts.

Town of Hamden Town Board